



## THE SNAPSHOT

### What you will learn

This course covers techniques to improve indicator selection and logframes, data collection and management, and outcome monitoring. The course aims at enabling you to make monitoring more effective for management, allowing swift course corrections as needed.

### Facilitator expertise

Patrick Bolte reviews project monitoring systems as part of his consultancy work. He has co-designed numerous such systems and is experienced in outcome monitoring techniques as well as technical tools that track and collate information on project performance.

Target group

**Project managers  
M&E staff**

Facilitator

**Patrick Bolte**

Cost

**EUR 148.00**

*EUR 99.00 if booked by July 7th*

Dates

**Sep 28 - Oct 2, 2020**

*One week duration*

## THE DETAILS

'**Monitor to manage**' is a useful motto. Ideally, we want to collect critical information on a project's progress timely enough to make swift course corrections - boosting success factors, tackling problems, or both. Good monitoring renders projects agile and usually more effective.

In practice, we find that **three key problems** are common across many projects. **First**, indicators are often unSMART and not always well integrated into a coherent theory of change.

**Second**, the way data is collected, collated and analysed is not timely and systematic enough to enable management follow-up. **Third**, project teams often document activity delivery in great detail but tend to overlook the output and outcome levels. Did all those trainings lead to improved knowledge, changed practice, and the ultimate benefits that were aimed for?

In this course we will present, discuss and apply tools and techniques to **advance monitoring**.

These include checklists and flowcharts for SMARTness and coherence checks (problem 1), adequate processes and technical solutions for data collection and management (problem 2), and techniques for appropriate outcome monitoring (problem 3). As a bonus, we will present a new sustainability screening tool.

The course targets M&E staff and project managers - you should have a good basic understanding of monitoring essentials as well as practical experience.

With testing of tools in teams, we will inspire you to advance your monitoring and management mind.

Session days

- **Monday**
- **Wednesday**
- **Friday**

Session times (local)

- **07.00 - 11.00 Geneva**
- **13.00 - 16.00 Singapore**

[Click here for local times](#)  
in your country.

**SEP 28 - OCT 2, 2020**

**Code: MON-SEP-28-T2**

**BOOK**