

● training courses for practitioners

supporting practitioners to **reinforce resilience**
across south & south-east asia



monitoring skills

Monitor to manage with Banyaneer.

Monitoring matters: having a sound system in place to track the progress and performance of your project allows you to make swift adjustments that address and overcome challenges, and to build on existing strengths.

But what makes a good monitoring system? In this course, we start with basic concepts, proceed key characteristics of a 'sound' system and a wide range of tools, and conclude with the development of a fully functional M&E plan - ready for your project.

Why monitor?

Monitoring and evaluation (M&E) is sometimes viewed as an inevitable component to satisfy donor demands. It shouldn't. Monitoring is an essential means to manage projects. Effective project managers use monitoring mainly to underpin and inform management: one needs to identify a challenge to address it - and one needs to understand a success factor to build on it.

Course profile

This **four-day course** targets all project staff and does not require prior knowledge of M&E techniques (we can however adjust the course based on client requests and will fine-tune content based on a pre-test survey amongst participants).

On **day 1**, we will review key principles and functions of monitoring and evaluation (why, how, what, when?). Along the lines of the planning process of a fictive project (actual project ideas can be used provided that assessment data is available), we explain the importance of a sound theory of change and present logframe hierarchies as well as SMART indicators.

Day 2 is all about tools: we provide an overview of quantitative and qualitative tools, and experiment their use through simulations and group work. The full list of tools can be supplied on request - we are ready go into greater detail on specific tools if needed (e.g. Most Significant Change).

On **days 3 and 4**, we will prepare a solid M&E plan for your project - applying the principles and tools previously learned. We will also present various digital knowledge management tools.

Dual results

The monitoring course brings two benefits for your team: first, your team will have a sound understanding of key principles, functions and techniques in monitoring. Second, you will have a solid M&E plan for your project. Investing in this course thus forms a good foundation for your project: your team will monitor to manage - now and in future projects.

If you are interested and would like to explore options for your project team (e.g. combination with the baseline survey course), please send us an e-mail to training@banyaneer.com.